



Town of Athol

584 Main Street – Room 4 – Athol – Massachusetts – 01331

Voice: (978) 249-3834 Fax: (978) 249-3845

E-Mail: bldginsp@townofathol.org

www.athol-ma.gov

**Office of the
Inspector of Buildings**

OFFICE OF CODE ENFORCEMENT VACANT BUILDING REGISTRATION FORM

Pursuant to the Ordinances of the town of Athol, Vacant Building Registry and Maintenance. Please complete and return within thirty (30) days to avoid penalties. Must be typed or legibly printed.
See Directions attached

OFFICIAL USE ONLY

GIS/Tax Map # _____

911 Address: _____

Date Received: _____

Amount Paid: _____

Registration Complete: ☐ Y ☐ N

Officer Initials: _____

1. PROPERTY INFORMATION

Address _____

Square footage of Building _____ # of Stories _____

Age of building _____ Most Recent Use _____

Sprinkler System ☐ Yes ☐ No (Operational ☐ Yes ☐ No Current Inspection ☐ Yes ☐ No)

Stand Pipe System ☐ Yes ☐ No (Operational ☐ Yes ☐ No Current Inspection ☐ Yes ☐ No)

Fire Detection System ☐ Yes ☐ No (Operational ☐ Yes ☐ No Current Inspection ☐ Yes ☐ No)

Elevator ☐ Yes ☐ No (Operational ☐ Yes ☐ No Current Inspection ☐ Yes ☐ No)

2. OWNER(S)* OF RECORD _____

Primary Address _____

Business Hour Tel No. _____

3. CONTACT PERSON/REGISTERED PROPERTY MANAGER _____

Primary Address _____

Business Hour Tel. No. _____ Non Business Hour Tel No. _____

E-Mail _____

4. LIENHOLDER(S) OF RECORD _____

Address _____ Telephone _____

5. IS THE PROPERTY LISTED FOR SALE Yes No If yes Real Estate Agency Name _____

Address _____ Telephone _____

6. VACANT BUILDING PLAN. The owner must submit a **Vacant Building Plan Form**, and such other forms that may be required therein, which complies with one of the following. Please check which applies.

- a. The building is to be demolished.

Mission Statement

To promote the safe and compatible development of the community through fair and consistent enforcement of codes and zoning ordinances

The Town of Athol is an equal opportunity provider

- b. The building is to remain vacant.
- c. The building is to be returned to appropriate occupancy or use.

Please note: All required forms must be submitted with the registration form, and the appropriate fee.

7. SIGNATURE OF OWNER(S)

Date: _____

Date: _____

*attach a separate sheet for additional owners or lienholders

SCHEDULE OF FEES

For furnishing a Certificate of Building Closure:

Commercial, Industrial, 4+ unit multi family and mixed use buildings	\$250.00
Certificate of Renewal Fee	\$125.00

For furnishing a Certificate of Building Closure:

Single Family and up to a 3 unit Multi-Family	\$125.00
Certificate of Renewal Fee	\$75.00