



**Shaun A. Suhoski**, Town Manager  
Email: [ssuhoski@townofathol.org](mailto:ssuhoski@townofathol.org)

**Bridget A. Sullivan**, Administrative Asst.  
Email: [selectmen@townofathol.org](mailto:selectmen@townofathol.org)

---

**MEMORANDUM**

TO: Athol Board of Selectmen  
FR: Shaun A. Suhoski, Town Manager  
RE: Town Manager's Report  
DT: December 5, 2017

---

Dear Board: Please see the following update for tonight's meeting.

**MMA Annual Meeting / MIIA Luncheon:** Bridget has copied the annual registration for the Mass. Municipal Association annual conference, and the invitation and "voting delegate" designation for the Mass. Interlocal Insurance Association annual dinner, to your packets. Based upon past experience the Town budgets for two members to attend, but, that should not limit the Board if more wish to participate. Bridget can handle the conference registrations but you will need to advise of your intent to attend. Conference related travel costs will be reimbursed as needed.

**Demolition Complete:** Following asbestos remediation, Royal Oak Builders made swift and clean work of demolishing the vacant structure at 1911 Main Street. The vacant parcel is slated for public auction on December 7.

Half of the total costs (not to exceed \$11,500) will be reimbursed back to the Town's special revenue fund for demolition.

Work to date totals roughly \$18,000 with DPW reviewing the condition of the sidewalk, curb and remaining sign-posts at the intersection as any staff time and materials are also eligible for the 50 percent match.

**Town Property Auction:** Just a reminder that the Town will auction 15 properties on Thursday, December 7 in Liberty Hall.

Bidder registration starts at 12:30 p.m. and requires certified or bank cashier's checks for the stipulated bid deposit for each property to be bid. The auction will start at 1:00 p.m. For details and information go to [www.zekosgroup.com](http://www.zekosgroup.com) or call Zekos Group Auctioneers at 508-842-9000.

---



**All Boards Meeting:** The school district has scheduled the all boards meeting for Wednesday, January 24, 2018 beginning at 6:00 p.m. in the library of Athol-Royalston Middle School. The meeting is intended to discuss the pending accelerated repair program application to MSBA for the Athol High School building and general budgetary matters.

**Appointments:** I am pleased to announce the following appointments made in the past couple of weeks. The Town has been fortunate to draw from quality candidates to fill these staff roles:

Position	Name	Town	Date
Assistant Board of Health Agent (full-time)	Jane O'Brien	Royalston	12/5/17
Public Safety Dispatcher (full-time)	Melissa Hippler	Royalston	12/1/17
Public Safety Dispatcher (part-time)	Christine Bolduc	Barre	11/29/17
Police Dept. Custodian (part-time)	David Mallet	Orange	11/27/17

**Miscellaneous:**

- Reviewed recreational marijuana statutes; participated in working group meeting
- Joined department heads to welcome library's teen action group at Town Hall
- Met with owner of 110 Grill regarding ongoing Athol development
- Met with Housing Task Force, Dept. of Housing & Community Development, NewVue Communities regarding state PILOT program to return abandoned buildings to productive use
- Organized and participated with DPW Office Manager in a state COMMBUYS procurement training at Athol Library attended by over 20 individuals from 12 communities
- Participated in annual AOTV auction
- Met with veterans services agent regarding various matters
- Held Finance Team meeting in preparation for tax classification and issuance of budget message
- Participated in conference call with finance staff, tax title attorneys and auctioneer regarding December 7 property auction
- Met with school Superintendent and Business Manager