



Shaun A. Suhoski, *Town Manager*  
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## MEMORANDUM

TO: Athol Board of Selectmen  
 FR: Shaun A. Suhoski, Town Manager  
 RE: Town Manager's Report  
 DT: February 5, 2019

Dear Board: Please see the following update for tonight's meeting.

**Notice to Proceed Issued: 100 Main Street Accessibility Project:** Based upon the recommendation of Haynes, Lieneck and Smith architects – and with an infusion of \$15,000 in private funding from the Athol Bird and Nature Club – I have issued a formal Notice to Proceed to Cornerstone Building Service to complete accessibility modifications for installation of a code-compliant wheelchair lift in 100 Main Street.

Combined with other renovations by the ABNC in the building and the expansion into the basement area this facility will be ADA compliant upon completion of the work later this spring.

Dave Small of the ABNC will attend tonight's meeting to update you and the community on this project and another exciting initiative that will bring life to this building in the spring. I would also request that the Board vote to "accept" the \$15,000 gift that has been placed on deposit with the Town for the accessibility project.

**Nipping Nips:** Please see separate memo requesting Board policy direction on how to get control of the burgeoning population of nip and plastic water bottles on the Town's byways.

### Miscellaneous:

- Participated in Department Heads meeting and STAM program committee
- Met with DPW staff and representatives of Global Partners (Mr. Mike's site on Main Street) to revisit potential street safety improvements in conjunction with site reconstruction
- Held contract negotiation meetings with three collective bargaining units

