



Shaun A. Suhoski, Town Manager  
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**MEMORANDUM**

TO: Athol Board of Selectmen  
FR: Shaun A. Suhoski, Town Manager  
RE: Town Manager’s Report  
DT: July 17, 2018

Dear Board: Please see following update for tonight’s meeting. This report is shortened as I have separately provided to you the two proposed host community agreements for marijuana establishments (cultivation) and the proposed lease for the former Pleasant Street School.

**Fire Chief Search:** The Fire Chief position is posted on the Town’s Web site, the Mass. Municipal Association, the Fire Chiefs Association of Mass. and the Western Mass. Fire Chiefs association. The deadline for priority consideration is Tuesday, July 24 by 1:00 p.m.

A five member search committee is being composed and the Board received a couple of inquiries for the citizen-at-large position. Based upon her demonstrated interest in local government evidenced by her regular attendance at Board meetings, and her professional background in healthcare, I recommend the Board appoint Barbara Savoy to the committee which would result in the following membership to date:

<u>Position</u>	<u>Appointed by</u>	<u>Name</u>
Board of Selectmen Member:	Board of Selectmen	Rebecca Bialecki
Citizen-at-Large Designee:	Board of Selectmen	Barbara Savoy
Finance & Warrant Advisory Cmte.:	FWAC chairman	Pending
Department Head Designee:	Town Manager	Cathy Savoy
Sitting or Retired Fire Chief:	Town Manager	Pending

A sitting central Mass. fire chief and I have had initial discussion regarding the process and I expect to advise the Board of the final membership within the next week. This committee is charged with vetting and submitting three ranked candidates to the Town Manager for consideration of appointment.

**Miscellaneous:**

- Further work on North Quabbin Loan Fund policies “re-launch” planned for September.
- Met with developer of proposed gas station and convenience store at Exit 18; achieved consensus view of next steps with developer, town manager, planning and public works staff.
- Initial discussion with Division of Fish & Game Commissioner and DPW supt. for potential boat access to Millers River off of Crescent Street Extension (plan to come before Board at later date).
- As the Board is aware Chief Kleber is currently on leave and former chief Tim Anderson has been named temporary Acting Chief until further notice.