



Shaun A. Suhoski, *Town Manager*
Email: ssuhoski@townofathol.org

Bridget A. Sullivan, *Administrative Asst.*
Email: selectmen@townofathol.org

MEMORANDUM

TO: Athol Board of Selectmen
FR: Shaun A. Suhoski, Town Manager
RE: Town Manager's Report
DT: July 3, 2018

Dear Board: Please see following update for tonight's meeting.

Fire Chief Search: The Fire Chief position was posted today on the Town's Web site and will be up on the Mass. Municipal Association site by end of the week. Deadline for priority consideration is Tuesday, July 24 by 1:00 p.m. The vacancy notice is attached for your reference. Please share as appropriate.

With respect to the search committee the Board has received inquiries from two citizens interested in being the Board's citizen designee. Would you prefer to have them both attend the next BOS meeting, or would you like me to advance one of the candidates to you?

Town Hall Building Superintendent / Custodian: As you know, Dennis Kimball retired at the end of April with a nice send-off from his fellow employees. We thank him for his decade-plus of service. You may recall that general oversight and planning for public buildings was added to the Asst. Supt. of Public Works job description prior to hiring Dick Kilhart. Therefore, before posting the vacant position we are reviewing the scope of the position with the SEIU union and DPW to ensure a seamless transition. In the interim, Whitcomb Commercial Services will provide housekeeping services for \$200 per week over the next month or so while we fill the position.

Miscellaneous:

- Completed daylong interview process with four potential vendors for solar farm on former landfill; vetting process continuing
 - Met with Housing Task Force regarding target properties and "Liabilities to Assets" program
 - Held meeting with Asst. DPW Supt., Building Commissioner and leadership of NEECA regarding developing a longer-term lease/licensing plan for equestrian park facility
 - Interviewed and appointed Jordan Livingston, of Athol, as a part-time public safety dispatcher at training rate
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